



WHAT DOES BEING A BPAA BOARD MEMBER ENTAIL?

The BPAA Board of Directors is the body responsible for the organization's highest level of decision-making and legal authority. The governing board is accountable for, and has the authority over, the affairs of the association. The board is made up of individual board members acting together as a whole and is responsible for the progress of the association, the continuity of the association and the identity of the association. As a member of the Board, there are numerous responsibilities and expectations, such as:

1. **Assist in determining the organization's mission, purpose and strategies.** It is a Board member's responsibility to help create and review a statement of mission and purpose that articulates the organization's goals and strategies that will advance the association. BPAA's current mission is to enhance the profitability of our members.
2. **Select and support the Executive Director.** Board must reach consensus on the Executive Director's responsibilities (including contract) and undertake a careful search to find the most qualified individual for the position. The Board should ensure that the ED has the moral and professional support he/she needs to further the goals of the BPAA.
3. **Provide proper financial oversight.** Board members must approve the annual budget and ensure that proper financial controls are in place.
4. **Ensure adequate resources.** One of the Board's foremost responsibilities is to provide adequate resources for the association to fulfill its mission.
5. **Ensure legal and ethical integrity and maintain accountability.** The Board is ultimately responsible for ensuring adherence to legal standards and ethical norms.
6. **Assess Board performance.** Board members have a responsibility to periodically and comprehensively evaluate the Board's own performance.
7. **Enhance the association's public standing within the industry.** Board members should clearly articulate the BPAA's mission, accomplishments, and goals to the industry and garner support from other industry partners.
8. **Determine, monitor, strengthen, and participate in the association's programs and services.** Board members have the responsibility to determine which programs are consistent with the organization's mission and to monitor their effectiveness. Individual participation in such programs and services is the best way to determine the value being offered by the association.
9. **Identify and share trends, issues and news.** Board members should discuss and research emerging "best practices," government policies and opportunities to determine prospect of advancement of the bowling industry.
10. **Monitor and adhere to the policies and procedures of the Board.** Board members will adhere to the travel and expense policies and governance policies set forth by the association. Members are expected to act with integrity and to use ethical conduct as they carry out their duties. Further, a Board member's commitment includes proper use of authority and appropriate group and individual behavior when acting on behalf of BPAA or when attending BPAA meetings and events.
11. **Review the association's bylaws including board structure.** The Board should recommend changes to the Governance Committee for research and review. Upon the committee's recommendation, the change(s) will be presented to the members of the association.
12. **Board Meetings & Time Commitments**

Individuals who are considering a position on the BPAA Board of Directors should carefully consider their businesses and how they will be operated when they are attending board meetings and other relevant industry events board members are encouraged to attend. Board members are asked to properly prepare for each meeting by reading board reports and materials sent approximately two weeks prior to each meeting.

- **Annual Membership Meetings.** The association holds two annual membership meetings each year: one in January during the Mid-Winter Bowling Summit and one in June during International Bowl Expo.
- **National Committees.** Board members are requested to serve on at least one national committee.
- **New Board Member Orientation.** Prior to attending the first board meeting, a four-hour orientation meeting will be scheduled to familiarize new board members with association and board practices.
- **Regular Board Meetings.** The Board of Directors meet face-to-face at least four times each year and have occasional conference calls between meetings. Per BPAA Bylaws, Section 9.02d – Attendance of Directors: *Any Director who misses two (2) consecutive Regular Meetings of the Board shall be removed from the Board automatically, except in cases where such Director is on active duty in the Armed Services or is permitted to remain by the Board due to extenuating circumstances.*
 - January Board meeting – At Mid-winter Bowling Summit
 - Spring Board meeting – various locations; often paired with an industry event
 - June Board meeting – At International Bowl Expo
 - Fall Board meeting – Often at the International Bowling Campus